

# SURAJ INDUSTRIES LTD

Registered Office - Plot No. 2 Phase-III, Sansarpur Terrace, Distt. Kangra, H.P.-173212

CIN: L26943HP1992PLC016791

Email id- [secretarial@surajindustries.org](mailto:secretarial@surajindustries.org); Website- [www.surajindustries.org](http://www.surajindustries.org)

Telephone No: 01970-256414

January 12, 2016

To,  
The Executive Director  
BSE Limited  
Floor 25, P J Towers  
Dalal Street  
Mumbai-400001

**Sub: Secretarial Report on Reconciliation of Issued & Listed Capital etc. of the Company for the Quarter Ended December 31, 2015**

Dear Sir,

We are enclosing herewith the Secretarial Report on Reconciliation of Issued & Listed Capital of M/s Suraj Industries Ltd as per SEBI Circular for the quarter ended December 31, 2015.

Kindly take the information on records and oblige.

Thanking you,

Yours truly,

**For Suraj Industries Ltd**

*Chhavi*  
**Chhavi Aggarwal**

Encl: As Above

# DEEPAK KUKREJA & ASSOCIATES

## C O M P A N Y S E C R E T A R I E S

To,

The Board of Directors  
**M/s Suraj Industries Ltd**  
Plot No. 2, Phase III, Sansarpur Terrace,  
Himachal Pradesh-173212

### Sub: Report on Reconciliation of Share Capital Audit of the Company

I/we have examined the Register of Members, beneficiary details furnished by the Depositories and other records /documents maintained by **M/s Suraj Industries Ltd** (hereinafter referred to as 'the Company') and its Registrar for Electronic Connectivity **M/s Beetal Financial & Computer Services Private Limited**, for giving report in the prescribed format, in accordance with the Circular No. D&CC/FITTC/CIR-16/2002 December 31, 2002 issued by the Securities and Exchange Board of India & Regulation 55A of SEBI (Depositories and Participants) Regulations, 1996.

In my/our opinion and to the best of my/our knowledge and according to the information and explanations given to me/us and based on such verification as considered necessary, I/we hereby submit my/our report for the quarter ended **December 31, 2015** of the Company.

1.	For Quarter Ended	31.12.2015	
2.	ISIN	NIL	
3.	Face Value	Re. 10/- per share	
4.	Name of the Company	Suraj Industries Ltd	
5.	Registered Office Address	Plot No. 2, Phase III, Sansarpur Terrace, Himachal Pradesh-173212	
6.	Correspondence Address	17 A/41, W.E.A, Gurudwara Road, Karol Bagh, New Delhi-110005	
7.	Telephone & Fax. Nos.	Tel: 01970-256414	
8.	Email Address	secretarial@surajindustries.org	
9.	Names of the Stock Exchanges where the company's securities are listed:	1. BSE Limited	
		No. of Shares	% of Total Issued Capital
10.	Issued Capital	7400000	100.00



11.	Listed Capital & Subscribed Capital ( <i>as per company records</i> )	7400000	100.00																	
12.	Held in dematerialized Form in CDSL	NIL	-																	
13.	Held in dematerialized Form in NSDL	NIL	-																	
14.	Physical	7400000	100.00																	
15.	Total No. of Shares (12+13+14)	7400000	100.00																	
16.	Reasons for difference between (10&11), (10 & 15) & (11&15)	N.A.																		
17.	Certifying the details of Changes in share capital during the quarter under consideration as per Table below:																			
	<table border="1"> <thead> <tr> <th>Particular</th> <th>No. of Shares</th> <th>Applied/Not Applied for listing</th> <th>Listed on Stock Exchanges (Specify Names)</th> <th>Whether intimated to CDSL</th> <th>Whether intimated to NSDL</th> <th>In-prin. Appr. Pending for SE (Specify Names)</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table>						Particular	No. of Shares	Applied/Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. Appr. Pending for SE (Specify Names)	-	-	-	-	-	-	-
Particular	No. of Shares	Applied/Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. Appr. Pending for SE (Specify Names)														
-	-	-	-	-	-	-														
	*** Rights, bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, BuyBack, Capital Reduction Forfeiture, any other (to specify)																			
18.	Register of Members is updated (Yes/No) If not, updated upto which date	Yes																		
19.	Reference of previous quarter with regard to excess dematerialized Shares, if any	NIL																		
20.	Has the company resolved the matter mentioned in point No. 19 above in the current quarter? If not, reason why?	N.A.																		



**DEEPAK KUKREJA & ASSOCIATES  
COMPANY SECRETARIES**

21.	Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:		
	Total no. of demat requests	No. of requests	No. of shares
	Confirmed after 21 days	Nil	Nil
	Pending for more than 21 days	Nil	Nil
22.	Name, Telephone & Fax no. of the Compliance Officer of the Company	<b>Ms. Bhanumati Ramchandran</b> Company Secretary Ph. No.: +91-9899579899	
23.	Name, Address, Tel. & fax No., Reg. no. of Certifying Auditor	<b>Deepak Kukreja &amp; Associates</b> COMPANY SECRETARIES 31/36, Basement, Old Rajinder Nagar, New Delhi-110060 C.P. No. 8265 +91-11-42432721	
24.	Appointment of common agency for share Registry work <i>If yes, (name &amp; address)</i>	YES  <b>Beetal Financial &amp; Computer Services (P) Limited</b> Beetal House, 3 <sup>rd</sup> Floor, 99, Madangir, Behind Local Shopping Centre, New Delhi-110062 Phone No.-29961281, Fax- 29961284	
25.	Any other detail that the auditor may like to provide	The company has entered into Tripartite Agreement with NSDL & CDSL for de-mat of its, however the ISIN is yet to be allotted.	

Place: New Delhi  
Date: 12.01.2016

**FOR DEEPAK KUKREJA & ASSOCIATES  
COMPANY SECRETARIES**

  
  
**(DEEPAK KUKREJA)**  
 Company Secretary  
 C.P. No. 8265